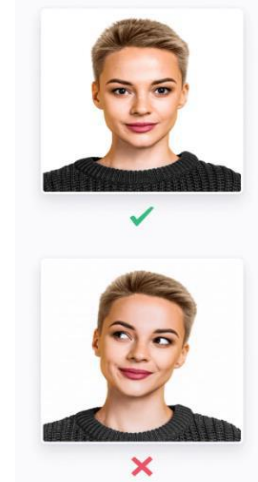


Mandatory Profile Photo Missing

Criteria for Soccer Profile Photos:

1. The photo must be taken against a white or neutral background.
2. The photo must show the full face and shoulders from the front (the face and shoulders must be centered in the photo). The head should not be turned to the side.
3. The photo must not contain any objects.
4. It should resemble a Canadian passport photo as closely as possible.



Specific Criteria:

- Profile photos are mandatory for members U8 to Senior.
- Photos for members U4 to U7 are recommended but not required.
- Photos are valid according to the following criteria:
 - For players U4 to U18, photos will be valid for three (3) years.
 - For players U19 and older, photos will be valid for five (5) years.

Profile Photo During Online Registration:

- To register a new member, a profile photo is mandatory. Online registration cannot be completed without this photo.
- For existing players, coaches, and referees, if the photo is missing or expired, you must upload it according to the required criteria. Otherwise, online registration cannot be finalized.
- If the profile photo is valid, the system will not request a new photo.

Adding Documents (photo, proof of residence, etc.):

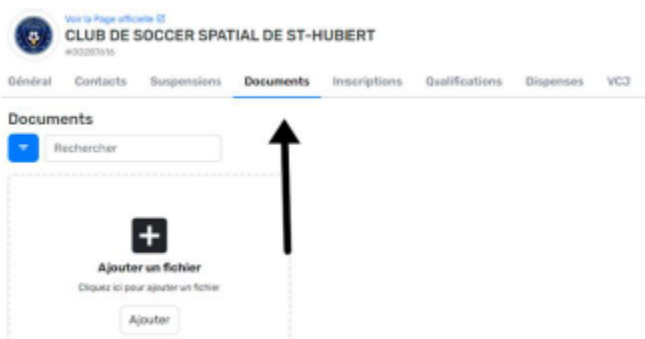
1. Log in to your Spordle account:
<https://page.spordle.com/fr/spatial-de-st-hubert>



2. In the 'Members' tab, select the member you wish to add a photo to.



3. Click on the "Documents" tab and upload the photo by following the instructions above.



Required documents can be added by clicking "Add a file," selecting the type of document, uploading the document, and clicking "Save." Only one document can be added at a time, but the same type of document can be used as many times as needed. If a document was added by mistake or is no longer valid, please contact your local organization, and your registrar can remove it.

Other Information Regarding Profile Photos:

- If you log in to My Spordle Account without registering a member and a photo linked to your account is expired or will expire within the year, the system will create a task in My Spordle to update the photo.
- If the photo is rejected by your organization, the system will create a task in My Spordle to upload a new photo.

Here is a video if you are still having difficulties:

<https://www.youtube.com/watch?v=vscpGSDnOUI>

